

ORDINANCE NO. 2024-85

OF THE CITY OF PERU, NEMAHA COUNTY, NEBRASKA

AN ORDINANCE COMBINING AND MERGING THE OFFICES AND EMPLOYMENT OF THE DEPUTY CITY CLERK AND GRANT COORDINATOR POSITIONS; PROVIDING FOR DUTIES, COMPENSATION, AND OTHER ADMINISTRATIVE DETAILS; REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND PROVIDING FOR THE EFFECTIVE DATE AND PUBLICATION.

BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PERU, NEBRASKA;

SECTION 1. Purpose. The purpose of this ordinance is to combine and merge the offices and employment of the Deputy City Clerk and Grant Coordinator positions within the City of Peru, Nebraska, to promote efficiency in city operations, streamline administrative duties, and better allocate resources in compliance with Neb. Rev. Stat. §17-108.02.

SECTION 2. Combined Office and Employment. The office and employment of the Deputy City Clerk and Grant Coordinator positions are hereby combined and merged into a single position. The individual holding this combined position shall perform all duties and responsibilities required by both roles, including but not limited to:

- a) Deputy City Clerk Duties: Assisting the City Clerk with the maintenance of official city records, preparation of meeting minutes, issuance of permits and licenses, assisting with elections, and other administrative tasks as directed by the City Clerk.
- b) Grant Coordinator Duties: Researching, applying for, and managing grants on behalf of the city, including the preparation of necessary reports and financial documentation to ensure compliance with grant requirements.

SECTION 3. Compensation. The compensation for the combined Deputy City Clerk/Grant Coordinator position shall be set within the wage range as provided in the City's wage ordinance and may be adjusted from time to time in accordance with city policies and Nebraska law. The position shall be considered full-time or part-time, as determined by the City Council, and the individual employed shall be entitled to the same benefits and rights afforded to other city employees in comparable roles.

SECTION 4. Repeal of Conflicting Ordinances. Any ordinances, resolutions, or parts thereof in conflict with the provisions of this ordinance are hereby repealed.

SECTION 5. Effective Date. This Ordinance shall take effect after approval and publication as provided by law.

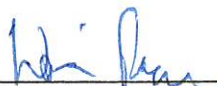
SECTION 96. This Ordinance shall be published in pamphlet form and take effect as provided by law.


Passed and approved this \_\_\_ day of \_\_\_\_\_ 2024, by the following votes.

Katie Novak	Aye: <input checked="" type="checkbox"/>	Nay: _____	Absent: _____	Abstain: _____
Theresa Westfall	Aye: <input checked="" type="checkbox"/>	Nay: _____	Absent: _____	Abstain: _____
Quentin Kieler	Aye: _____	Nay: _____	Absent: <input checked="" type="checkbox"/>	Abstain: _____
Brent Brown	Aye: <input checked="" type="checkbox"/>	Nay: _____	Absent: _____	Abstain: _____
Dave Pease (Mayor) (on tie breaker)	Aye: _____	Nay: _____	Absent: _____	Abstain: _____

SUSPEND  
READINGS \_\_\_\_\_  
(3/4 VOTE)

FIRST READING 9-17-24  
SECOND READING \_\_\_\_\_  
THIRD READING \_\_\_\_\_

  
\_\_\_\_\_  
Dave Pease, Mayor of the City  
of Peru, Nebraska

ATTEST:  
  
\_\_\_\_\_  
Clerk of the City of Peru, Nebraska

(Seal)

