



614 5th STREET, P.O. BOX 369
PERU, NE 68421

CITY OF PERU

WEBSITE: PERUNE.GOV

PHONE: (402) 872-6685

cityclerkcityofperu@gmail.com

Agenda Item Request Form

City Council of the City of Peru, NE

The purpose of this form is to request items or topics for a future Peru City Council Agenda.

Your Name: _____ Organization: _____

Telephone Number: _____ Email: _____

Date: _____

Please give a detailed description of your agenda item. Use additional sheets as required. The deadline for agenda item requests is the 2nd Thursday of each month at 12:00pm, special circumstances notwithstanding. You will find more information on the back of this form. Please contact the City Clerk's office with any questions.

Topic for the Agenda Paper: _____

Description of the Topic/Issue:

What is your Desired Outcome (if applicable):

By submitting this form, it will become a part of the public record and may be subject to a public records request under the Nebraska Public Records Act.

Signature: _____



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Peru City Council Information:

MEETING INFORMATION: The Peru City Council meets regularly on the 3rd Tuesday of every month, or the next business day if that day is a city-recognized holiday.

SPECIAL CIRCUMSTANCES: The Mayor or 2/3rds of the City Council can call a special meeting when required. Please contact the City Clerk's office if you need a special meeting.

Additional Information:

All agenda item request submissions are part of the public record and subject to the Nebraska Public Records Act. To request redaction of personal contact information, please notify the City Clerk's office upon submission.

Please submit any additional background information, maps, or presentations at the time of submission. This can be sent electronically to cityclerkcityofperu@gmail.com, or delivered to the City Clerk's office during business hours.

All agenda item requests are reviewed by the City Clerk's office, and may be disseminated to the Mayor, City Council Members, Legal Counsel, and other officers/employees of the City of Peru.

Placement on a City Council agenda is not guaranteed. Requests may be declined or redirected if the topic can be resolved administratively, duplicates a previous item, or falls outside the jurisdiction of the City of Peru and its City Council.

The City Clerk's office cannot provide legal advice. Requesters should consult independent legal counsel for legal matters involving the city prior to submitting a request.